

**2020 AARP CT Livable Communities Grant**  
**To Make CT Communities Livable for People of All Ages**  
All applications must be submitted through [CTLIVABLE@AARP.ORG](mailto:CTLIVABLE@AARP.ORG)

**APPLICATION DATE:**

**PRIMARY CONTACT PERSON/TITLE:**

**NAME OF APPLICANT ORGANIZATION:**

**CHECK THE ONE THAT APPLIES:**

501(C)(3)     501(C)(4)     Connecticut Government Entity

*Please provide a copy of your organization's tax determination letter from the Internal Revenue Service if you are a 501(c)(3) or 501 (c)(4) non-profit.*

**ADDRESS:**

**PHONE:**

**EMAIL:**

**NAME AND EMAIL ADDRESS OF BACKUP CONTACT:**

**NAME OF PROPOSED PROJECT:**

**AMOUNT OF THIS GRANT REQUEST: (not to exceed \$4,000)**

**TOTAL PROJECT BUDGET:**

**HOW DID YOU LEARN OF THIS GRANT?**

**Please check here** to confirm that funds from the grant will not be used for any of the following unallowable activities: political activities, studies with no follow-up action, publication of books or reports, acquisition of land and/or buildings, research and development for a for-profit of commercial endeavor, individuals/salary, commercial activity or for-profits, capital expenditures, ongoing operating expenses.

**PROJECT NARRATIVE AND BUDGET** (*no more than 500 words per section*):

1. **SUMMARY:** Please provide a brief summary of the project. (5 points)

2. **LIVABILITY:** Please describe how the project will make your community more livable for people of all ages. Reference at least one of AARP's livable community areas in your response and also mention how the project will benefit people age 50 and older. (20 points)

3. **COMMUNITY ENGAGEMENT:** Describe in detail how the project will engage community members, and especially people age 50+, in the process of becoming a more livable community. (15 points)

4. **COMMUNICATION:** Describe in detail how your organization or government entity will communicate information about the project to the target community, including how social media will be used to promote the project at various stages. (5 points)

5. **GEOGRAPHIC COMMUNITY:** Identify and describe the neighborhood/area to be served, including demographic information and specific location details such as streets and neighborhood names. (10 points)

6. **CAPACITY:** Describe in detail how the organization will execute the work, including specific deliverables (e.g. Purchase and Install nine (9) two-seater park benches). Please identify collaborating organizations, if any, and staff who will be responsible for key components of the work. (15 points)

7. **TIMELINE:** Identify steps and timeline for proposed project. NOTE: All projects must be completed within 12 months from receipt of grant funding. (5 points)

8. **ASSESSING IMPACT:** Please describe how you will assess the impact of the project. How will you know that this project has been a success? (10 points)

9. **PROJECT BUDGET:** Identify what expenses will be covered by the grant, in detail, using the template below. Include in-kind services such as donated materials and/or labor. Add explanations if necessary. (15 points)

EXPENSE TYPE	TOTAL EXPENSE FOR PROJECT	EXPENSE FUNDED BY GRANT	COMMENTS
<b>Itemized</b>			
<b>In-Kind</b>			
<b>TOTALS</b>			